

Giving to St Richard's Hospice through your payroll is a simple and tax-efficient way to support your local hospice. Committing to payroll giving provides St Richard's with a regular, reliable income stream that allows us to plan ahead, whilst giving you the benefit of generous tax relief...



# St. Richard's Hospice

CARING FOR LIFE

## MAKE YOUR PAY DAY... OUR PAY DAY!



YOU PLEDGE  
TO ST RICHARD'S  
HOSPICE

ACTUAL COST  
TO YOU  
(20% TAX PAYER)

ACTUAL COST  
TO YOU  
(40% TAX PAYER)

£5

£4

£3

£10

£8

£6

£20

£16

£12

### How does it work?

Payroll Giving is a simple scheme that allows you to give to charity directly from your salary. The donation is taken before tax meaning that in addition to giving to St Richard's Hospice, you pay less in tax each month.



### Why give?

Payroll giving allows us to plan effectively so we can provide St Richard's care for our patients and families. Your gift will help us in our bid to raise £6.1 million this year to continue our work. Here are just a few of the special services your donation will help to provide:

- ✿ A specialist team of doctors and nurses
- ✿ Complementary therapies- a relaxing massage, haircare, reiki or reflexology
- ✿ A bed in our in-patient unit overlooking the beautiful gardens and lake
- ✿ Relaxing whirlpool baths, to ease away a patient's pain
- ✿ Our team of nurses visiting patients and their families in the community
- ✿ A wide range of bereavement and counselling services for patients and families
- ✿ A full chaplaincy team and sacred space for holistic support
- ✿ A day Hospice for patients to have time for themselves and to give their carers a break



## What do I do next?

Ask your payroll giving department if they have a Give As You Earn scheme in place. If your employer does not already have a payroll giving scheme in place, don't worry it is quick and easy to set up.

The HM Revenue and Customs website has lots of useful information and a list of approved payroll giving agencies: [www.hmrc.gov.uk/payrollgiving](http://www.hmrc.gov.uk/payrollgiving)

After checking a payroll scheme is in place, complete the form on the back and return one copy to Fundraising, St Richard's Hospice, Wildwood Drive, Worcester. WR5 2QT and one copy to your payroll department at work.

For more information visit: [www.strichards.org.uk](http://www.strichards.org.uk) or contact Rachel Jones on 01905 763963 or [rjones@strichards.org.uk](mailto:rjones@strichards.org.uk)



Registered Charity No. 515668

## My payroll gift to St Richard's Hospice

Please complete the form below and send one copy to your payroll department and one copy to St Richard's Hospice to:

Fundraising Dept, St Richard's Hospice, Wildwood Drive, Worcester. WR5 2QT

**Please remember you are entitled to give to a charity of YOUR choice, not just the charity chosen by your employer.**

### Your Details

Title \_\_\_\_\_

First Name \_\_\_\_\_

Surname \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_

Home/Mobile Telephone Number \_\_\_\_\_

National Insurance Number \_\_\_\_\_

Employee-Staff Number (from your payslip) \_\_\_\_\_

Date of Birth \_\_\_\_\_

### Your Employer's/Pension Provider's Details

Organisation name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Tel No: \_\_\_\_\_

### Declaration

Please deduct the following from my pay:

£5     £10     £20     Other amount £

Weekly     Monthly

This is a new gift

In addition to existing payroll gift(s)

Replaces any earlier instruction

I confirm my employer has a payroll giving scheme in place:

Yes     No

I authorise the total tax free deduction of the amount indicated above from my salary and certify that my payroll donations are not being made under Gift Aid. I understand no further tax can be recovered on this gift.

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you do not wish to receive further information about the hospice work and events please tick here

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